



## Memo

To: Active Members of CSHP, Newfoundland and Labrador Branch

From: Heather Slaney, Chairperson of Nominating Committee

Date: March 15, 2024

Re: Call for Nominations for Advocacy Representative

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Nominations are now being accepted for the position of Advocacy (2024-2026) for our Branch. The deadline for nominations is **April 15, 2024**. In the event that more than one nomination is received, an election will be conducted. Office will begin immediately following the Annual General Meeting in May 2024.

For your information, a description of the Advocacy position is enclosed. All members are encouraged to become involved by nominating or actively encouraging members to seek the position.

Two forms are enclosed: Nomination for Election and Statement of Consent to Serve. The Nomination for Election form must be signed by two active members of the NL Branch, and the nominee must sign the Statement of Consent to Serve form.

**The signed Statement of Consent to Serve form MUST accompany each nomination.**  
Please send completed nomination and consent forms to:

Heather Slaney  
Chairperson, Nominating Committee  
[hslaney@warp.nfld.net](mailto:hslaney@warp.nfld.net)



### Description of Role - Advocacy Representative

The Advocacy Representative is an elected position with the CSHP-NL Branch for a two-year term (maximum 3 consecutive terms). The Advocacy Representative serves both CSHP National and the NL Branch in the development and implementation of advocacy campaigns.

The Advocacy Representative:

- Provides local support to the Branch for specific CSHP national advocacy campaigns.
- Attends meetings with government officials and other stakeholders with the Branch President.
- Provides support for communicating advocacy initiatives to the public and media, as required.
- Provides a written progress report to the membership at the AGM and communicates an update of advocacy initiatives at the SAM.
- Serves on the Pharmacist Association of NL (PANL) Hospital Pharmacy Advisory Committee, as space permits.
- Serves on the Pharmacist Association of NL (PANL) Government Relations Committee, as space permits.
- Serves on the Newfoundland and Labrador Pharmacy Board (NLPB) Pharmacy Practice Advisory Committee, as space permits.
- Is a member of the Membership Committee.
- At the beginning of term of office, overlaps with outgoing Advocacy Representative by 4-6 weeks
- At the end of term of office, provides orientation to the incoming Advocacy Representative by communicating duties and responsibilities, overlapping by 1 branch council meeting, and providing informal mentorship for up to 6 months after the completion of term as needed.
- Performs other duties as assigned by the President or Branch Council.



## NOMINATION FOR ELECTION

***I wish to nominate*** \_\_\_\_\_ ***for election to***  
***the***

*(Name of Nominee)*

***Executive Office of*** \_\_\_\_\_  
*(Name of Position)*

Accompanying this nomination is the **STATEMENT OF CONSENT** signed by the person nominated.

Date: \_\_\_\_\_

Nominated by: \_\_\_\_\_  
*(Signature of Active Member)*

Nominated by: \_\_\_\_\_  
*(Signature of Active Member)*

Please return completed **Nomination for Election and Statement of Consent to Serve** forms to the Chairperson of the Nominations Committee:

Heather Slaney  
Chairperson, Nominating Committee  
[hslaney@warp.nfld.net](mailto:hslaney@warp.nfld.net)



## STATEMENT OF CONSENT TO SERVE

This is to certify that I, \_\_\_\_\_, an active member  
of the

Newfoundland and Labrador Branch of CSHP, hereby consent to allow my name  
to stand

in nomination for election in the Executive Office of:

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(Name of Position)

Signature of Nominee: \_\_\_\_\_

Date: \_\_\_\_\_

**This Statement of Consent to Serve form must accompany the Nomination  
for Election form when it is submitted to the Chairperson of the Nomination  
Committee.**